



## Wrap Around Terms & Conditions

### Booking

If you require wrap around care – before or after school, bookings must be made through your My Child at School (MCAS) account. (Please contact the office if you are unable to access your account). By completing the MCAS booking form you agree to the terms and conditions of the club.

**Bookings must be made at least 24 hours in advance please to ensure we have the correct staffing ratios for the children.**

If you have any difficulties, please contact the Wrap Around mobile number – **07548 094270**.

Please contact this number during work hours only.

We accept tax free Child Care payments.

A registration form must be completed before any bookings can be taken.

### Our Fees

#### Breakfast Club

07:15 – 08:45 (including breakfast) **£5.25**

08:00 - 08:40 (including breakfast) **£3.00** (breakfast served until 8:15am)

#### After School Club

15:30 – 16:30 (including snacks) **£4.25**

15:30 – 17:30 (including snacks) **£8.00**

### Late Collection Charges

We appreciate at times parents/carers may be unavoidably delayed due to traffic. We allow 5 minutes after which there will be a charge of £2.50 per 15 minutes. After 30 minutes, the full hourly rate will apply.

### Arrival & Collection

Please drop off and collect your child[ren] from main reception on Monday, Tuesday, Wednesday & Friday, on Thursday's please use the back gate by Year 5. Parents/carers will be expected to sign their children in and out of wrap around care.

Please let us know if you have any questions or queries.